



Berlin/Boylston Public Schools

Special Education Parent Advisory Council

Meeting Minutes

Date: April 26, 2017

Meeting Place: Tahanto Multipurpose Room

In attendance: Angela Allred, Rochelle Peret, Kerry Lavallee, Karen Groccia, Karen Molnar, Jessica Meltzer, Peter Hoffman

General meeting called to order at 7:14pm

Minutes: February minutes awaiting approval.
Angela Allred

Membership Report: 98 members, 54 YahooGroup! members. No changes
Rochelle Peret

Financial: Current balance: \$450.05. Square had debited \$5 but Kerry called Square and fixed the issue and it will be credited on the next statement.
Kerry Lavallee

PR Report: April Presentation flyer out. Excellent Educator approved and out to schools. Karen Molnar sent snail mail for Excellent Educator Awards and it was successful in Berlin so it will continue to be done this way.
Karen Groccia

Communication Report: Jessica and Rochelle have been filing solicitations for future use. No other communications.

Karen Molnar PPS: ADHD trial. May 19th is the meeting where staff will discuss ways to choose children. Karen Groccia suggested an "Open call". Kerry Lavallee agrees.
Larry Brenner and Tom are not running for school committee this upcoming year.

OLD business:

Bed Sheet Fundraiser:

There were no sales in April. MSP to push deadline to May 31st. Kerry will e-mail contact person then board about shipping options depending upon sale totals in May. Karen has a potential order.

Excellent Educator Awards:

Kerry has accepted over 20 nominations so far. Karen Molnar sent snail mail for Excellent Educator Awards and it was successful in Berlin so it will continue to be done this way. There were 9 from Berlin, 4 from Tahanto, and 10 from Boylston and 1 from District. Awards will be presented at Tahanto June 5th by Jessica, at Berlin Memorial by Jessica and at BES by Rochelle during teacher appreciation week. Rochelle suggested modifying the online template for next year adding a "Name" column.

April Presentation with West Boylston – Effective Communication:

Meeting was held at Major Edwards Elementary School in West Boylston and presented by FCSN. It was the first delivery of this topic. There were approximately 20 attendees, including Kerry, Rochelle and Angela from SEPAC Board. Handouts were collected and will be scanned to SEPAC Documents. We will host next year's FCSN presentation if West Boylston would like to continue sharing this resource.

NISW:

There were several participants this year for NISW. Dee Gardner's ELA lab made a video. Tahanto 6th graders made an inclusion poster which is hanging at Tahanto. There were 3 entries from Berlin. Ms. Keane's entire class from BES participated this year. Several other participants from BES submitted entries. Artwork was brought to Central Office and Certificates were distributed to each student that participated.

NEW business:

Board Position Duties:

Each Board member will be responsible for outlining responsibilities and timelines for their duties. These documents will be created in Google Docs to make sharing easy. Karen Groccia will create a SEPAC folder where we will also scan files onto the site for members to access.

Rack Cards:

Karen G. presented price quotes and brochures. Jess volunteered to tack on to personal order to eliminate shipping and handling fees. Board approved. Karen will send to board to edit text. No deadline since we have more in stock. We will create a PDF for Michelle at Central Office for next year so she can print them as needed.

Visions of Community Workshop hosted by FCSN:

Rochelle attended the conference in March. Three workshops were attended. Rochelle collected handouts which will be uploaded to our website for all to access. It was suggested having some kind of parental stress workshop for parents next year as a presentation.

WBAC Interview:

Kerry and Angela interviewed for the May "Town Common". Topics were Excellent Educator, Scholarship and Next Meeting. They have been invited to interview next month as well. It was suggested to talk about upcoming Elections for Board Positions that may be opening.

Fundraisers:

Jess will organize fundraising with MooYah and Texas Roadhouse for next year. Karen gave Jessica the TX Roadhouse Menu. Board agreed to aim for September to launch Fundraising efforts. Discussed having Lyman Pies every other year.

May Meeting:

Next Meeting is at Berlin Memorial School. It is a Presentation by Mollee Langelier, Berlin's SLP and is about Auditory Processing. Jess will confirm which room it will be hosted in so Karen can get PR out.

Ask the Experts:

Planning for September 2017-2018, possibly the 20th. Rochelle will ask Christi Stille to volunteer as project coordinator. Karen will need dates for publications. Jess will check Open House dates at BMS. Kerry will ask at BES. Karen will ask at Tahanto.

School Meeting Reports:

BMS School Council: No SpEd issues to report

BES School Council: No SpEd issues to report

Regional School Committee: Karen Molnar hasn't received scholarship applications yet.

BMS School Committee: No SpEd issues to report

BES School Committee: No SpEd issues to report

Tahanto STAAGS PTO: No SpEd issues to report

Berlin LINK: No SpEd issues to report

Boylston PTO: No SpEd issues to report

m/s/p to adjourn 9:27 p.m.
Meeting adjourned



Approved:

Electronic approvals on file.

_____ Rochelle Peret, Co-President

_____ Jessica Meltzer, Co-President

_____ Karen Groccia, Vice President

_____ Kerry Lavallee, Treasurer

_____ Angela Allred, Secretary