



Berlin/Boylston Public Schools

## Special Education Parent Advisory Council

### Meeting Minutes

**Date:** June 14, 2017

**Meeting Place:** Dragon 88, Boylston, MA

**In attendance:** Angela Allred, Rochelle Peret, Kerry Lavallee, Karen Groccia, Jessica Meltzer, Esther Rhatigan, Christi Stille

General meeting called to order at 7:15pm

**Minutes:** Kerry approved May minutes tonight. May and June minutes will then be sent to Google Docs.  
**Angela Allred**

**Membership Report:** New member Esther Rhatigan. 99 members, 55 YahooGroup! members. 67 Facebook members.  
**Angela Allred**

**Financial Report:** Current balance: \$1052.84 as of May 31<sup>st</sup>. \$5.31 refunded by Square.  
**Kerry Lavallee**

**Communications:** No communications this month.

**Public Relations:** June 4<sup>th</sup> promo out. Scholarship delivered to Assabet. Multipurpose room cancelled for June meeting. Tahanto Multipurpose room reserved on Sept. 20<sup>th</sup> for Meet the Experts.  
**Karen Groccia**

**Karen Molnar PPS:** Did not attend.

#### OLD business:

**Bed Sheet Fundraiser:** Total sales were \$905. Last push generated \$293.01 in sales. 29 additional sets were sold. \$32.28 paid in fees. Kerry Lavallee to be reimbursed \$579.71. M/S/P to reimburse \$579.71 to Kerry for sheets.

**Meet the Experts:** Christi Stille confirmed she will chair this presentation in September.

**Year End Report:** Rochelle will use current template to prepare report for September.

**Summer Planning Meeting:** Will be held August 9<sup>th</sup> at 7pm. RSVP to get the location: [VP@sepac-berlin-boylston.org](mailto:VP@sepac-berlin-boylston.org)

**NEW Business:**

**Election Chair Selection:** Christi Stille will run elections this upcoming year. Positions up for election are Secretary, Vice President and Berlin Co-President. M/S/P to change by-laws in Article III from: "Each will be a parent/guardian of a child on an IEP..." to: "Each will be a parent/guardian of a child with a disability." Board voted unanimously.

**Pie Fundraiser:** Board voted to go ahead with Lyman Pies next year. We volunteered new parent Ekstrom; Rochelle will contact. Rochelle emailed Ligia with no response yet. MCM Fundraising will be contacted immediately by Rochelle for 4 sample and 2 free pies.

**Web Hosting Renewal:** Karen got notification our current web services will expire end of June. We will be billed July 1<sup>st</sup> and deadline for payment is July 13<sup>th</sup>. Board discussed options for new web host. Cost is \$394.20 for 3 more years of hosting. Kerry volunteered Matt to work with Rochelle on new website. SEPAC needs one domain with approx. 15 emails. Currently, Matt is willing to work on new website. Further communication will take place to determine next steps by deadline.

**School Meeting Reports:**

**BMS School Council:** No SpEd issues to report

**BES School Council:** No SpEd issues to report

**Regional School Committee:** Jess presented Karen Molnar her Excellent Educator Award. Regionalization Committee requested feedback from community members who oppose regionalization.

**BMS School Committee:** No SpEd issues to report

**BES School Committee:** No SpEd issues to report

**Tahanto STAAGS PTO:** Christi Stille is Co-President

**Berlin LINK:** No SpEd issues to report

**Boylston PTO:** No SpEd issues to report

m/s/p to adjourn 9:27 p.m.  
Meeting adjourned



**Approved:**

*Electronic approvals on file.*

\_\_\_\_\_ **Rochelle Peret, Co-President**

\_\_\_\_\_ **Jessica Meltzer, Co-President**

\_\_\_\_\_ **Karen Groccia, Vice President**

\_\_\_\_\_ **Kerry Lavallee, Treasurer**

\_\_\_\_\_ **Angela Allred, Secretary**