



Berlin/Boylston Public Schools
Special **E**ducation **P**arent **A**dvisory **C**ouncil
Meeting Minutes

Date: October 25, 2017

Meeting Place: Tahanto Regional Middle/High School Multipurpose Room

In attendance: Angela Allred, Rochelle Peret, Kerry Lavallee, Karen Groccia, Karen Molnar, Esther Rhatigan, Jessica Meltzer (via Skype)

General meeting called to order at 7:03pm

Minutes: September minutes approved and shared via Google Docs. Karen will collect minutes from Google Docs and post to website. Access for Angela to modify website will be given by Karen.
Angela Allred

Membership Report: 103 members, 59 YahooGroup! members. Five new members added since last month. Rochelle will give administrative access to Angela to add members to YahooGroup!
Angela Allred

Financial Report: Current balance: \$2594.97. Scholarship check was cashed by recipient. Pie Sales were \$2105.30 including donations of \$26. Final check to MCM Fundraising will be drafted by Kerry once invoice is received. Estimated invoice is \$1500. Karen paid yearbook ad and submitted receipt for \$65. Kerry will reimburse Karen today.
Kerry Lavallee

PR Report: Meetings now advertised on Lions Club Sign in at Rt 70/140 intersection. Yearbook Ad done. Updated website calendar. Pushed Pie Sale for the Month. WBAC interview by Angela. Paul Mara corrected all SEPAC web links on school websites. Karen will follow up with Mollee Langelier regarding presentation – possibly moving to December.
Karen Groccia

Communication Report: Parent inquired about services for child with new diagnosis of ADHD. Rochelle suggested Mrs. Fantana as a resource. Karen Molnar suggested calling Central Office as well.

Karen Molnar PPS: Jeffrey Zanghi appointed as Superintendent. He will undergo contract negotiations. Anticipated start date in January. Budget process is beginning.

OLD business:

**Lyman Pie Fundraiser:
Rochelle and Ligia** Total pie sales: 126. Net profit \$2,142.00. Pie cost TBD per invoice. Square fees totaled \$36.70. Pies will be delivered November 9th to BES at 9am. Ligia and Jess will sort pies. Jess will deliver pies to BMS. Kerry is available from 1:00 to 4:30pm and Rochelle from 4:30 to 6:00pm to man the pie tables for pickups during Parent Teacher conferences.

MASSPAC Membership: Grant has been approved and membership has been renewed. Board has been receiving correspondence.

FCSN workshop w/West Boylston:

Rochelle Suspension and Discipline in Special Education was voted to be held in March. Rochelle will confirm with Lisa Thompson.

Youth Mental Health First Aid:

(Presentation) Rochelle Rochelle contacted Christine Mowry. She can give the presentation. April is our first choice. Rochelle will follow up to gather details.

Representative Search for BES/BMS School Council:

BES meetings will be held once a month on Mondays at 4:30pm. Angela volunteered to represent BES. No volunteers for BMS yet.

**May Presentation:
Rochelle and Jess**

Caregiver Stress Relief

Jess and Rochelle will share information on stress relief techniques. The event will be interactive and include some take home items. Event will be from 7pm until 8:30pm.

NEW Business:

**NISW:
Angela**

Stand Up , Sit Tall for Inclusion December 4-8,2017

Angela will create flyer content and Karen will finalize. Need online approval prior to Nov 10th. Angela will copy and deliver backpack flyers Monday, Nov 13th. Karen will distribute electronic flyer to Schools. Participation is optional. Ideas include poems for grades Pre-K to 3, and essays for 4-5th grades. Any work submitted will be collected throughout the week of Dec. 11th. Angela will bring work to Central Office for display

after Winter Break. Certificates will be designed by Angela and finalized by Karen. They will be delivered after Winter Break.

Preschool Presenters and Dates:

Karen Molnar will finalize dates and let us know; they are usually held in November. Esther volunteered to present. Karen offered her prepared speech.

School Meeting Reports:

- BMS School Council:** No representative available
- BES School Council:** Angela will join this month
- Regional School Committee:** No representative available
- BMS School Committee:** No representative available
- BES School Committee:** No SpEd issues to report.
- Tahanto STAAGS PTO:** No SpEd issues to report.
- Berlin LINK:** No SpEd issues to report
- Boylston PTO:** No SpEd issues to report

m/s/p to adjourn 8:15 p.m.
Meeting adjourned



Approved:

Electronic approvals on file.

_____ Rochelle Peret, Co-President

_____ Jessica Meltzer, Co-President

_____ Karen Groccia, Vice President

_____ Kerry Lavalley, Treasurer

_____ Angela Allred, Secretary