



Berlin/Boylston Public Schools

## Special Education Parent Advisory Council

### SEPAC Meeting Minutes Wednesday, January 24, 2018 Berlin Memorial School Library

**In attendance:** Angela Allred, Karen Groccia, Jessica Meltzer

**7:00 Presentation: “Basic Rights and Responsibilities” – Karen Molnar**  
Did not present, not in attendance

#### **7:04 General Meeting**

**Minutes** - December minutes approved. Angela will post November and December to website this weekend.

**Membership**- Angela Allred - 2 new members. 106 members in Directory, 54 Y!Group members and 70 Facebook members. DESE would like membership application on individual school websites. Karen will send newest membership application to Secretary for mailings and sharing with interested families.

**Financial Report**-Kerry Lavallee. Board member absent; follow up next month.

**Communications**- Community Resource Organization reached out to SEPAC to ask if we will reference their ‘guide’. Board will make a decision after reviewing request with all members.

**Public Relations**-Karen Groccia - 2017-2018 Minutes moved to Google Drive. PR generally goes out to newspapers, schools, Facebook and Webpage. January PR out for Basic Rights’ Presentation. PR for scholarships will be out on Facebook tomorrow. Karen will be tracking incoming applications. Karen will try to redirect scholarship apps to Karen Molnar or Jannell Fitzpatrick, so she can stay impartial to review them. Karen has been requesting meeting notices be placed on Lion’s Club sign at Rte. 70 & 140, but has not seen them posted since the very first one. New flyer for Excellent Educator drafted. See timeline in New Business\*. Jay Groccia received a business card from Mike Saegh, Director of Development at “Amego”. Amego is a care, support and lifelong learning center. He would like to be added to our resource list. Tabled until next full Board meeting.

**Pupil Personnel Services**-Karen Molnar - did not attend

#### **Old Business**

**WBAC** - No January appearance. Next appearance will likely be in March.

**Mass Rehab Coalition (MRC)** - Angela Allred - Presentation will be April 25th at Tahanto. Angela will follow up to see if the current Boylston Representative will also attend. Karen will create PR to go out April 6th for news/printed media and April 13th for Facebook, electronic media.

**Presentation Co-Hosting with West Boylston SEPAC** - Rochelle Peret - Communications are open. Tabled until next full Board meeting

**Youth Mental Health First Aid** - Tabled until next full Board meeting.

**NISW** - Angela Allred - Angela will work on getting consent to display submissions electronically and in print. Karen may draft PR if consents are given.

### **New Business**

**Excellent Educator Timeline and Activities** - Kerry Lavalley - \*Timeline - Karen will have a flyer for review at February meeting. Final to be sent to District Office by March 9th. Hopefully will be mailed to IEP and 504 families before March 30th. PR on Facebook and school websites at that time. April 27th, deadline for submissions. Delivery during Teacher Appreciation Week, May 7-11th. Jess will reach out to principals earlier this year to coordinate efforts for distribution.

**FCSN Visions of Community Attendee** (Saturday, March 10, 2018: <http://fcsn.org/voc/>)  
Jessica, Karen and Angela cannot attend.

### **School Meeting Reports**

BES School Council - Angela Allred - sick, did not attend.

BMS School Council -

BES PTO

LINK

Boylston/Regional School Committee

Tahanto PTO

M/S/P to adjourn 8:09 p.m. Meeting adjourned.



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Submitted by Angela Allred

Approved:

*Electronic approvals on file.*

\_\_\_\_ **Rochelle Peret, Co-President**

\_\_\_\_ **Jessica Meltzer, Co-President**

\_\_\_\_ **Karen Groccia, Vice President**

\_\_\_\_ **Kerry Lavalley, Treasurer**

\_\_\_\_ **Angela Allred, Secretary**