



Berlin/Boylston Public Schools

Special **E**ducation **P**arent **A**dvisory **C**ouncil

SEPAC Meeting Minutes
Wednesday, April 25, 2018
Berlin Memorial School

In attendance: Angela Allred, Karen Molnar, Kerry Lavallee, Karen Groccia, Jess Meltzer, Rochelle Peret (via Skype), Jay Groccia

7:04 **Presentation: Massachusetts Rehabilitation Commission. Handout on file.**

7:56 **General Meeting**

Minutes - March minutes approved and posted to the website.

Membership- Angela Allred - One new member. 109 members in Directory, 54 Y!Group members and 70 Facebook members.

Financial Report-Kerry Lavallee - current balance is \$1034.09. Must pay \$150 to FCSN for March's presentation. Hold until invoice received.

Communications- Facebook requests have been filtered.

Public Relations-Karen Groccia - April meeting PR news sent to media outlets. Excellent Educator flyer sent to PPS Director and mailed. Flyer posted online. Scholarship reminder to be sent tomorrow. No applications as of yet. Mooyah Fundraiser flyer on web now. We are not actively promoting until May. Karen will add page to website for links to past presentations. Karen created Stress Relief Workshop flyer.

Pupil Personnel Services-Karen Molnar - Replied to CPR regarding SEPAC participation in programming. They requested perhaps another survey to see what parents want for their children. Aim is to get feedback for programs.

Old Business

Youth Mental Health First Aid - Rochelle will put out a survey to Facebook and Yahoo and create a timeline. Board has no issues about tentative timeline.

Educator - Kerry Lavalley - Flyer approved and posted online and mailed to participants. Karen created letters and certificates. Principals would like awards delivered to recipients during staff meetings. Jess will deliver to Tahanto and BMS. Rochelle will deliver to BES. Deadline for submissions April 27th.

Teacher Appreciation - Discussed this for next year and possibly celebrating during NISW. Will put on future agenda.

Scholarship - No entries received. Reminders posted online. Karen Molnar will connect with Janelle Fitzpatrick to stir interest in scholarship.

Mooyah Fundraiser - Jess Meltzer - May 17th (4-9pm) Flyer has been drafted and approved. SEPAC Board members intend to participate during various times of the event. Karen will send flyer copies to be distributed. Flyers will be posted online closer to the event date.

New Business

May Presentation: Stress Relief Workshop - Rochelle and Jess
Karen has crafted flyer and will send to Jeff Zanghi for approval. Board approved flyer with minor edit. Karen will post to web after approvals.

Open Offices - Board positions will become open for the upcoming year: Boylston Co-President, Vice President, Secretary. Angela will reach out to member Esther to be the election chair. Need election chair by June meeting. Call for nominations is the summer. Elections in August and wrap up prior to September 2018 meeting.

Fall Fundraiser - Board voted not to sell Lyman Pies next year. M/S/P unanimously. Texas Roadhouse Fundraiser to be on future agenda.

Future Agenda Items:

- Texas Roadhouse
- Scholarship

- June gathering place
- August date/location meeting
- YMHFA
- PPS/ response to CPR

School Meeting Reports

BES School Council - Angela Allred - Budget for SpEd teacher and paraprofessional will be voted on at town meeting.

BMS School Council

BES PTO

LINK

Boylston/Regional School Committee

Tahanto PTO

M/S/P to adjourn 8:58 p.m. Meeting adjourned.



Submitted by Angela Allred

Approved:

Electronic approvals on file.

____ **Rochelle Peret, Co-President**

____ **Jessica Meltzer, Co-President**

____ **Karen Groccia, Vice President**

____ **Kerry Lavallee, Treasurer**

____ **Angela Allred, Secretary**