



Berlin/Boylston Public Schools

Special Education Parent Advisory Council

SEPAC Meeting Minutes Wednesday, June 13, 2018 Dragon 88 Restaurant, Boylston

In attendance: Karen Groccia, Jessica Meltzer, Karen Molnar, Jay Groccia, Kerry Lavallee, Rochelle Peret

General Meeting

Minutes - May minutes approved.

Membership- Angela Allred - Board member absent; follow up next month.

Financial Report-Kerry Lavallee. Current balance is \$584.35, including the Moo-yah fundraising check. Jess will send a thank you to Moo-yah

Communications- Dee Gardner sent us a thank you.

Public Relations-Karen Groccia - Getting published in the *Item* has been hit and miss. This meeting was included. Karen is working on scholarship write up. Quotes for Rack Cards \$116 for 1,000 units from Vista Print
\$86 for glossy
Karen made a more compact version of our logo and shared different options she came up with. She is also working on the scholarship form.

Pupil Personnel Services-School committee meeting next week. They're starting the Bridges program for working with kids with more severe needs. Will have more pull-out services. Judy Vaillancourt will stay on for at least another year as the Special Education Coordinator for the Elementary Schools. Communications came up as an issue in the CPR survey. Karen may possibly put out a survey focusing on communication.

Old Business

Texas Roadhouse Fundraiser- If we want the gift cards to be delivered by Thanksgiving we want the orders in by the 1st or 2nd week of November. We should advertise at the Open House which means manning a table.

We can have a Google Form dump data into a spreadsheet and get the Square store running again, and Karen will work her magic with PR. Maybe we can sell early and have a longer selling period. Do we want to put a themed raffle together for dine-in night? No peanuts, and want to have a statement that there are peanuts on premises. Do we want to use the BBRSD logo? Yes

Presentation Co-Hosting with West Boylston SEPAC - We should pay the bill that we had the miscommunication over, but we need to have an open and frank conversation about it. We're hesitant to co-host in the future as a result. Want to talk with Christi and see what she remembers the agreement being. How connected do we want to be with other groups? Motion to pay \$150 to cover the bill. The majority of the board is unhappy with the situation.

Promotional Materials - We have a few business cards left over. Let's hold off on rack cards until September.

New Business

Summer Planning Meeting - August 8, 2018 at 6PM at Jess' house

September Kick Off Meeting - September 19, 2018. We will tally the board election results. No Meet & Greet, but we will invite staff to attend. It won't be big with presentations like last year, but a kick off reception followed by our meeting and we will provide refreshments.

School Meeting Reports

BES School Council

BMS School Council -

BES PTO

LINK

Boylston/Regional School Committee

Tahanto PTO

M/S/P to adjourn 8:00 p.m. Meeting adjourned.



Submitted by Rochelle Peret

Approved:

Electronic approvals on file.

____ **Rochelle Peret, Co-President**

____ **JM Jessica Meltzer, Co-President**

____ **Karen Groccia, Vice President**

____ **Kerry Lavalley, Treasurer**

____ **Angela Allred, Secretary**