



Berlin/Boylston Public Schools  
**Special Education Parent Advisory Council**

*Meeting Minutes*

- Date:** June 8, 2016
- Meeting Place:** Tahanto Regional
- In attendance:** Karen Groccia, Rochelle Peret, Jessica Meltzer, Kerry Lavallee, Angela Allred via Skype
- Membership:** 98 members, 54 Yahoo! Group members. No change.
- Financial:** Current balance is \$350.74.  
**Kerry Lavallee**
- Communications:** Umass Lowell Autism Sibling Study flyers were mailed to us to distribute.
- PR Report:** Tonight's meeting was listed in the Banner and Facebook. Letter went out with the scholarship to Mary Kate O'Day. The Telegram featured a picture of Karen Groccia presenting the scholarship, Karen will contact them to see whether she can use it with the press release regarding the scholarship.  
**Karen Groccia**
- PPS** Not Present.  
**Karen Molnar**
- OLD BUSINESS**
- Parent Survey** Survey ideas will be passed along via email, at summer planning meeting we will hammer it out. We can see whether Westboro SEPAC is willing to share their survey. We will make the survey via Google Surveys, and then do a hard copy mailing. Is Janet around over the summer to send out a mailing? Motion made to create the parent survey at the Summer Planning meeting and send it out prior to the start of the new school year.
- NEW BUSINESS**
- Summer Planning Meeting** In the past it's been like a summer picnic with family but it gets chaotic at times. Tentatively planned for August 17<sup>th</sup> in the evening.
- Skype** We tested out using Skype as a way to have our meetings more accessible to all members; we will be moving forward on using it at most meetings.
- Election Chair** Open positions include Boylston Co-President, Secretary, and Vice President. We'll ask Christi Stille if she would be willing to be the Election Chair. Tasks are putting out a call for nominations, receive the nominations, and putting out the vote.

**Open Positions** Angela Allred nominated to be Secretary since we can have meetings via Skype. Rochelle Peret nominated for Boylston Co-President, and Karen Groccia nominated for Vice President.

**MassPac Officer Training** Rochelle went on 6/7/16, learned that we're in a good place with our SEPAC – we have parent involvement, we have a good working relationship with administration. Got tips on networking with other SEPACs, utilizing FCSN's online webinars, how to get help with tasks by breaking them into smaller jobs and asking for help, and above all, make meetings a valuable use of their time.

**School Meeting Reports:**

**BES School Council:** No SpEd issues to report  
**BMS School Council:** No SpEd issues to report  
**Regional School Committee:** No SpEd issues to report  
**BMS School Committee:** No SpEd issues to report  
**BES School Committee:** No SpEd issues to report  
**Tahanto STAAGS PTO:** No SpEd issues to report  
**Berlin LINK:** No SpEd issues to report  
**Boylston PTO:** No SpEd issues to report

M/s/p to adjourn  
Meeting adjourned at 8:06 pm

Approved: Electronic approvals on file.

\_\_\_\_\_ Jessica Meltzer, Berlin Co-President

\_\_\_\_\_ Rochelle Peret, Boylston Co-President

\_\_\_\_\_ Karen Groccia, Vice President

\_\_\_\_\_ Kerry Lavallee, Treasurer

Submitted by:

*Rochelle B. Peret*

Rochelle Peret, Acting Secretary